



The Personal Advocacy Trust Incorporated Annual General Meeting

For the year ending 31 March 2017

3.30pm Thursday 28th June 2018, GKC Boardroom, Level 3, 53 Boulcott Street, Wellington

1. Present and welcome

Wellington

Trustees: Barney Cooper (Chair), Janine Stewart, John Stribrny, Don Bagnall, Kate Cooke

Also in attendance: Annette Brown (Advisor), Geoff Potter (BDO auditors), Erika Butters (PAT National Director)

Contributors: Margaret Clarke, Elizabeth Gibbs-Everitt, Jean Howarth, Julie Howarth, Norma and Ernie Pailthorpe

Advocates: Lynne King

Via videoconferencing around New Zealand

Contributors: Duncan Burns, Anne Russell, Pamela May, Joy and Chris Main, Heather Baker, Marilyn O'Connor, Maureen Gifkins, Barrie Delaney, Nick Clements, Mark Williams, Jessie Lewis, Robert Allen,

Members: Charles Webster, Peter O'Malley, Fiona Russell

Advocates: Kaeti Rigarfsford, Sally Hartley, Gail Bingham, Melanie Douds, Jennifer Shaw, Patrick Doherty, Marion Bayley, Wayne Winder

Accountant: Les Buttimore

Apologies

Trustees: Ross Steele, Gerard Letts

Contributors: Barbara Gillies, Jill Burton, Margaret Reid, Lorraine and Bill Soeberg, Lesley Dell, Stephanie Williams, Michael Okkerse, Nola Bernstone, Brian Weekes, June Mock

Advocates: Wendy Rattray

2. Additional items for Agenda

No additional items tendered.

3. Confirmation of minutes of AGM held 24 August 2017

*That the minutes of the Annual General Meetings held 24 August 2017 be accepted.
Moved: Barney Cooper. Meeting agreed.*

4. Matters arising from minutes

No matters arising

5. Board Chair report

As attached.

That the Trust Chair Report for the year ending 31 March 2018 be accepted.

Moved by: Barney Cooper. Meeting agreed.

6. National Director report

As attached.

That the National Director Report for the year ending 31 March 2018 be accepted.

Moved by: Barney Cooper, Meeting agreed.

It was requested that all reports be available to the membership, potentially on the Website.

7. Financial matters

Presented by Les Buttimore. Les highlighted the profit and surplus of the statements, in contrast to the loss of previous years. This is composed in part by the good increase in interest received on bonds and investments. Pre Support families have also been invoiced, though this charge is optional for many and is a doubtful debt for others. Income in advance denotes the Full Support fee which is recognised as exchange revenue, enters Balance Sheet and is apportioned over the years that services are provided.

The balance sheet includes revenue invoiced in April of 2018 that relates to the previous financial year.

Expenses included a \$7000 increase in mileage expenditure, which is evidenced in the Statement of Service Performance which outlines an increase by more than 300 in face to face visits for the year. Other expenses were reduced by removing the office in Wellington and a decrease in Management and Administrative salaries and wages.

Page 5 – balance sheet, revenue to be invoiced is perpetual guardian Trust, invoiced in April but related to previous year, creditors and accrued expenses etc, general accounts payable, provision for doubtful debt.

That the audited financial statements for the year ending 31 March 2018 be accepted.

Moved by Les Buttimore. Seconded by Barney Cooper.

Geoff Potter (BDO Auditor) concurred that the financial statements have a good end result.

8. Governance matters

9. Other business

9.1 Question and answers from participants around the country

Question from Mark Williams: What is the status of the Survey?

The requested date for survey answers to be received was 30.06.18, so midway through July the work will commence of collating responses and analysing the data. The response rate to date has been very high. Information will help improve service delivery. Thank you to all who have participated.

Question from Mark Williams: Will the Survey outcomes be published, if so, where?

A summary will go on the PAT website, and a print copy can be made available to stakeholders. This information could also accompany future newsletter editions.

Question from Auckland via Kaeti Rigarlsford: Can you please tell me if there were any voluntary payments from our membership?

There have been a significant number of voluntary payments made by Pre Support families, potentially in excess of the compulsory Pre Support subscriptions received. Thank you to our dedicated families.

Question from Robert Allen: Firstly wanted to congratulate the Trust on the excellent set of accounts and reports, and the excellent service provided, it is very much appreciated and "stirling." In one of the reports it mentioned that the Trust Deed is being revised to make sure it is fit for purpose for 2018 and beyond. Do you envision many changes to that Trust Deed?

Feedback has shown that people with Autism are currently excluded from services, so the Trustees are thinking about broadening service eligibility under the Trust Deed to include other vulnerable adults, particularly with Intellectual Disability and Autism Spectrum Disorder.

Barney thanked all attendees for their time and commitment.

The meeting finished at 3.59